College of Natural Sciences
Verification of Academic Minor or Certificate

I. To Be Completed by the Student and Submitted to the Minor/Certificate Department

_____ _____
Student ID Number Last name, First Name, Middle Initial

Student's: _____ _____ _____
College (DO NOT Abbreviate) Degree (BA, BS, Etc.) Major

Minor or **Certificate** in_____Total Credit Hours: _____

☐ ☐

List all courses counted for your academic minor or certificate area and identify courses in progress by an asterisk (*).

Course	Credits	Grade	Semester	MOU Approved
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐

I understand that the courses listed above cannot be used to fulfill core and major requirements, unless an approved Memorandum of Understanding (MOU) exists.

_____ _____
Student Signature Date

II. To be completed by the Minor or Certificate department

I have verified the courses and grades noted above except for work in progress and certify that the student satisfies requirements for a minor/certificate if each course has a grade of C or higher. If any course has a grade lower than C, my approval is null and void.

The student must also meet the required GPA of_____in courses used for the minor or certificate.

_____ _____ _____
Departmental Minor/Certificate Advisor Signature Printed Name Date

III. To be completed by the Major department

None of the courses listed above are being used to satisfy a requirement in the student's major program, unless approved via a MOU within departments.

_____ _____ _____
Departmental Advisor Signature Printed Name Date

IV. Submit completed form online at natsci.manoa.hawaii.edu/sasc/graduation